

MINUTES

Regular Meeting

BOARD OF TRUSTEES

Vernon College

October 21, 2015

The Board of Trustees of Vernon College met on Wednesday, October 21, 2015 at 11:30 a.m. in the *Board Room* of the *Osborne Administration Building*, Vernon, Texas with the following present: Dr. Todd Smith, Chairman, Mr. Norman Brints, Vice-Chairman, and Mrs. Vicki Pennington, Secretary. Other board members in attendance were Mr. Bob Ferguson, Mr. Irl Holt and Mrs. Anne Spears. Absent was Mrs. Joanie Rogers

Others present were Dr. Dusty R. Johnston, President, and Dean Joe Hite. Also present were Mr. Chris Bell, Director of Campus Police; Mrs. Mindi Flynn, General Ledger Accountant; Mrs. Betsy Harkey, Director of Institutional Effectiveness; Ms. Criquett Lehman, Director of Quality Enhancement; and Ms. Mary King, Administrative Secretary to the President. Guest present was Mr. Payton McCormick from *The Vernon Daily Record*.

Chairman Smith called the meeting to order at 11:30 a.m.

Consent Agenda

Mrs. Pennington made the motion, seconded by Mr. Holt to approve the Consent Agenda containing the *Minutes of the September 16, 2015 Regular Board Meeting* and the *President's Monthly Travel Expense Report*. The motion carried unanimously.

Action Item A

Mrs. Flynn presented the *Financial and Investment Reports as of September 30, 2015*. Mr. Ferguson made the motion, seconded by Mr. Brints to approve the report as presented. The motion carried unanimously.

Action Item B

Mr. Brints made the motion, seconded by Mrs. Spears to approve the *2016-2020 Philosophy, Vision, Values, Mission, and Long Term Objectives for Vernon College* as presented by Mrs. Harkey. The motion carried unanimously.

Public Comment – No one was present to make comments.

President's Report/Board Discussion Items

Board Member Discussion/Input – Mrs. Pennington discussed state funding and serving the community.

Vernon College Foundation Meeting Update – Dr. Smith reported on the Vernon College Foundation Annual Meeting held on the Vernon campus October 15. Dr. Johnston gave his report. Other business included the election officers for 2015-2016; the current officers were reelected. Dr. Johnston presented an update on the College. The Foundation awarded annual departmental grants from the fund raised through the On-Line Auction and matched on a 1:1 basis from the Foundation's General Fund. Six grants were awarded for a total of \$16,043. Michelle Alexander presented the philanthropic report and Dr. Johnston gave the financial report in Dean David's absence.

Vernon College Leadership Academy – Dr. Johnston reported the class is going extremely well and has met for three of the planned six meetings. The meetings are every other Friday from one to three o'clock. Locations alternate between Vernon and Wichita Falls campuses. He sent the curriculum to the board via email. The

President stated that he is receiving very good and positive feedback and is looking forward to the rest of the semester and for the next class.

Community College Survey of Student Engagement – Ms. Criquett Lehman presented the 2015 Key Findings of the Community College Survey of Student Engagement (CCSSE) for Vernon College. She stated the College administers two national student engagement surveys in alternate years. She reported that the College recently concluded the Sense (Survey of Entering Student Engagement) Survey given the first weeks of September. The CCSSEE survey given at the end of the academic year will be administered in April. Ms. Lehman reviewed the key results and the benchmark overview. Dr. Johnston added that the College used the CCSSEE Survey for a number of years but made a decision when he arrived to use it to evaluate ourselves in those areas included on the survey. The President commented how well Criquett puts the data together to help the College community understand the results as well as giving many presentations about the material. Dr. Harkey, the division chairs and faculty use it continuously for improvement, as do Financial Aid, Advising, and the Registrar's Office. The information is included as a validated date in reports to external agencies such as SACSCOC and the Coordinating Board.

Student Success Data Fact – Betsy Harkey presented the Student Success Data Fact: Count Day Snapshot for 2015 Fall and Fall I. There are 2,895 enrolled: 38% full-time and 62% part-time. The Dual Credit student count was 531. The Student Success by the Numbers Committee as well as our faculty and staff use the information from this snapshot.

Report on VC NIRA Rodeo – Dr. Johnston stated the rodeo was a success and made a good impact on the community. There were over 500 contestants. He stated that it was a smooth production thanks to the efforts of Rodeo Coach, Chad Smith and Assistant Coach, T. J. Jones along with all others.

Title III Grant update - Dr. Johnston mentioned that he was extremely pleased that Vernon College received a \$2.2 million Federal Grant. He stated Betsy Harkey and Michelle Alexander were significant contributors in getting the grant written. There are two objectives to accomplish. One is to provide better data and information by providing a new system to replace POISE. The second is additional personnel to help us with student success. A press release is in the works. The timeline for implementation is December of 2016. Mr. Brints pointed out the benefit of the grant is that it was written in-house in lieu of using a professional, and mentioned everyone involved needed to be congratulated. Mrs. Harkey also mentioned the Student Success by the Numbers Initiative and The Greater Texas Foundation who helped fund the initiative was a big benefit in getting this grant written.

Vernon College Preview Day - Dr. Johnston also reported that approximately 400 high school seniors from Iowa Park, Quanah, Crowell, Paducah, Vernon, Chillicothe, Northside, Electra, Olney, Archer City, Harrold, Burkburnett, and City View are on campus today as part of the Integrated Marketing/Recruiting Committee's work on our marketing plan. There have been successful events like this at Century City Center but this is a first time in many years for the Vernon campus. Counselors and principals also attended. There were drawings for scholarships, tours of the campus, and lunch provided by Pilgrim Bank.

He also reported that Sports Day was a success and enjoyed by all faculty, staff and students from all locations.

Dr. Johnston presented the Upcoming College Events:

- (1) Vernon College Preview Day – High school students on Vernon campus – Wednesday, October 21, 2015
- (2) Council for Resource Development/Benefactor Award – Washington, DC – October 29-30, 2015
- (3) 4-H Career Academy – Vernon Campus – November 7-8, 2015
- (4) College Credit for Heroes/Veterans Event – CCC – November 13, 2015
- (5) Vernon College Regular Board Meeting, Vernon Campus – November 18, 2015
- (6) 2015 Texas Higher Education Leadership Conference – Austin – November 19-20, 2015

Dr. Johnston mentioned he plans to cancel his trip to the leadership conference in Austin if no one else is going and since everyone is in compliance.

Dr. Johnston presented the Philanthropic Report/Outside Grants Report.

Dr. Johnston presented the following minutes from the Faculty/Staff/Student Organizations:

- (1) Vernon College Faculty Senate
- (2) Vernon College Student Government Association
- (3) Vernon College Student Forum

Personnel –

Mr. Ferguson made the motion, seconded by Mrs. Pennington to approve the following personnel actions. The motion carried unanimously.

A. Employment

- (1) Crystal Wells, Classified II, Financial Aid Processor/Electronics Clerk – Vernon Campus, effective September 23, 2015 with an annual salary of \$21,301.
- (2) Clara Joy Gregory, Coordinator of Marketing and Alumni Relations – Vernon Campus, effective September 24, 2015 with an annual salary of \$34,936

B. Retirement

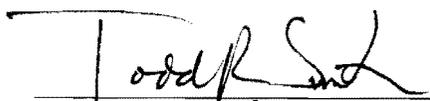
- (1) John B. Hardin III, Dean of Student Services/Athletic Director, effective October 30, 2015

Closed Session: Mr. Ferguson made the motion, seconded by Mr. Holt to go into closed session at 12:40 p.m. in accordance with the Texas Open Meetings Act, Texas Government Code, Subchapter 551.074, to discuss personnel or other items under this section of the Texas Government Code, Texas Open Meetings Act. The motion carried unanimously.

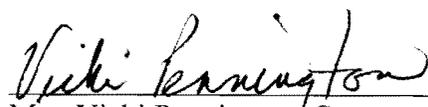
Open Session: Mr. Holt made the motion, seconded by Mr. Ferguson to reconvene at 1:05 p.m. in open session. The motion carried unanimously.

Action – None

There being no further business Dr. Smith adjourned the meeting at 1:06 p.m.



Dr. Todd Smith, Chairman



Mrs. Vicki Pennington, Secretary